

Job Application Cover Sheet



POSITION APPLIED FOR AND RELATED DETAILS

Title of Position Advertised	<input type="text"/>
Location of Position	<input type="text"/>
Close of Application Date	<input type="text"/>
Where did you see our advertisement?	<input type="text"/>
If your application is successful, when can you start?	<input type="text"/>

PERSONAL DETAILS OF APPLICANT

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss
Surname	<input type="text"/>			
Given Name(s)	<input type="text"/>			
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	DOB (optional)	<input type="text"/>
Contact Phone Number	Home	<input type="text"/>	Mobile	<input type="text"/>
Address	<input type="text"/>			
	State		Post Code	
Email Address	<input type="text"/>			

ADDITIONAL INFORMATION

Do you have any specific requirements for the selection process for interview? (optional) Yes No

If you answered yes, please provide details below:

Do you identify as an Aboriginal and/or Torres Strait Islander person? (optional) Yes No

APPLICANT DECLARATION

I _____ (full name), declare that to the best of my knowledge, the answers to the questions within this document are true and correct. I understand that if any false information is given, or any material facts withheld, employment with the Holiday Coast Credit Union may not result, or if I am employed, my contract of employment may be terminated. I also accept that, where it is stated in the position documentation, relevant pre-employment checks will be carried out.

Applicant Signature _____ Date _____

APPLICATION DOCUMENTS

Do you have the following documents to submit with this application cover sheet?

Cover Letter Curriculum Vitae